

AMENDMENT 0001  
SUMMARY OF CHANGES

This SIR amendment is hereby issued to:

- 1) Incorporate 'Questions and Answers' (attachment #1 to this amendment)
- 2) Incorporate a revised Section B – Supplies or Services Price-Cost (attachment #2 to this amendment)
- 3) Incorporate a revised Section F – Deliveries or Performance (attachment #3 to this amendment)
- 4) Incorporate revised Section J – Attachment IX - Volume II Pricing Spreadsheet (attachment #4 to this amendment)
- 5) Incorporate Section J – Attachment XII – Volume I Business Declaration template (attachment #5 to this amendment)
- 6) Incorporate revised Section K – Representations, Certifications, and Other Statements of Offerors (attachment #6 to this amendment)
- 7) Incorporate a revised Section L – Instructions Conditions and Notices to Offerors (attachment #7 to this amendment)

Accordingly the following amendments are made:

- A.** The following amendments are hereby made to the subject SAVES Office Supply SIR which was posted to the FAA's Contract Opportunities web site at <https://faaco.faa.gov/> on May 10, 2010. The attached revisions to pursuant to this Amendment 0001 dated May 26, 2010, replaces the applicable original documents in their entirety.

In addition to the following changes, other grammatical and editorial adjustments were made throughout the SIR.

**Section B – Supplies or Services Price-Cost**

The following content changes were made to Section B:

Section	Content Changes
Section B.4 <b>Pricing</b>	<p>Language changed from:</p> <ul style="list-style-type: none"> <li>• “All products must be priced lower than the same products offered by the Contractor and its subcontractor/teaming partners on their GSA Schedule contracts and any other Government-wide Acquisition Contracts (GWACs).”</li> </ul> <p>Language changed to:</p> <ul style="list-style-type: none"> <li>• “All products must be priced lower than the same products offered by the Contractor and its subcontractor/teaming partners on their GSA Schedule contract, NASA SEWP, or other Government-wide Acquisition Contracts (GWACs).”</li> </ul>
Section B.4.6 <b>Leases</b>	<p>Language changed from:</p> <ul style="list-style-type: none"> <li>• Should the FAA choose to lease, rather than</li> </ul>

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	<p>purchase, any product referenced under this contract, the Contractor's current GSA terms and conditions will apply to this contract. The rates shall be priced as discounts off the Contractor's GSA rates, or as negotiated with the Contractor by the Contracting Officer.</p> <p>Language changed to:</p> <ul style="list-style-type: none"> <li>Should the FAA choose to lease, rather than purchase, any product referenced under this contract, the rates shall be negotiated with the Contractor by the Contracting Officer.</li> </ul>
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**Section F – Deliveries or Performance**

The following content changes were made to Section F:

Section	Content Changes
<b>Section F – Shipment and Risk of Loss</b>	<p>Language changed from:</p> <ul style="list-style-type: none"> <li>The contractor shall ship all items F.O.B. destination. Risk of loss shall pass to the Government upon delivery. All shipping and freight charges for delivery shall be included in the negotiated prices of the contract. The contractor agrees to ship items with inside delivery included.</li> </ul> <p>Language changed to:</p> <ul style="list-style-type: none"> <li>The contractor shall ship all items F.O.B. destination. Risk of loss shall pass to the Government upon delivery. The contractor agrees to ship items with inside delivery included.</li> </ul>
<b>Section F.4 – Purchase Deliveries</b>	<p>Language changed from:</p> <ul style="list-style-type: none"> <li>The contractor shall deliver items purchased under the Contract to FAA locations worldwide. Refer to <a href="http://www.faa.gov/about/office_org/">http://www.faa.gov/about/office_org/</a> for information on the location of FAA offices.</li> </ul> <p>Language changed to:</p> <ul style="list-style-type: none"> <li>The contractor shall deliver items purchased under the Contract to DOT locations worldwide. Information on these locations is provided as follows:</li> </ul> <p>OST: DOT HQ (1200 New Jersey Ave. SE, Washington, DC)          FAA: FAA HQ (800 Independence Ave. SW, Washington, DC)          plus <a href="http://www.faa.gov/about/office_org/">http://www.faa.gov/about/office_org/</a> for list of office locations          FHWA: DOT HQ plus <a href="http://www.fhwa.dot.gov/field.html">http://www.fhwa.dot.gov/field.html</a> for field offices</p>

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	<p>FMCSA: DOT HQ plus field offices at <a href="http://www.fmcsa.dot.gov/about/contact/offices/displayfieldroster.asp">http://www.fmcsa.dot.gov/about/contact/offices/displayfieldroster.asp</a></p> <p>FRA: DOT HQ plus regional offices at <a href="http://www.fra.dot.gov/Pages/373.shtml">http://www.fra.dot.gov/Pages/373.shtml</a></p> <p>FTA: DOT HQ plus field offices at <a href="http://www.fta.dot.gov/about_FTA_FTA_Offices.html">http://www.fta.dot.gov/about_FTA_FTA_Offices.html</a></p> <p>MARAD: DOT HQ plus gateway offices: <a href="http://www.marad.dot.gov/about_us_landing_page/gateway_offices/Gateway_Presence.htm">http://www.marad.dot.gov/about_us_landing_page/gateway_offices/Gateway_Presence.htm</a> plus Merchant Marine Academy: <a href="http://www.usmma.edu/">http://www.usmma.edu/</a></p> <p>NHTSA: DOT HQ plus regional offices: <a href="http://www.nhtsa.dot.gov/nhtsa/whatis/regions">http://www.nhtsa.dot.gov/nhtsa/whatis/regions</a></p> <p>OIG: DOT HQ plus regional offices: <a href="http://www.oig.dot.gov/contact-us">http://www.oig.dot.gov/contact-us</a></p> <p>PHMSA: DOT HQ plus regional offices: <a href="http://www.phmsa.dot.gov/about/org">http://www.phmsa.dot.gov/about/org</a></p> <p>RITA: DOT HQ plus Cambridge, MA and Oklahoma City, OK: <a href="http://www.rita.dot.gov/contacts/">http://www.rita.dot.gov/contacts/</a></p> <p>SLSDC: DOT HQ plus Operations HQ: <a href="http://www.greatlakes-seaway.com/en/contact-us/slsdc/index.html">http://www.greatlakes-seaway.com/en/contact-us/slsdc/index.html</a></p> <p>STB: 395 E Street SW, Washington, DC</p>
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**Section J – List of Documents Exhibits or Other Attachments:**

The following content changes were made to Section J:

Section	Content Changes
Section J Attachment IX <b>Volume II Pricing Spreadsheet</b>	<ul style="list-style-type: none"> <li>Spreadsheet changed to remove language requiring Offeror's to provide "GSA Minimum Discount" in the pricing table, Section J-IX, "Manufacturers Discounts" worksheet, column D.</li> </ul>
Section J Attachment XII – <b>Business Declaration form</b>	<ul style="list-style-type: none"> <li>Template added</li> </ul>

**Section K – Representations, Certifications, and Other Statements of Offerors:**

The following content changes were made to Section K:

Section	Content Changes
Section K.12	<ul style="list-style-type: none"> <li>K.12 3.6.4-15 Buy American Act Certificate (July 1996) has been removed in its entirety</li> </ul>
Section K.13	<ul style="list-style-type: none"> <li>K.13 3.6.4-17 Buy American Act – NAFTA</li> </ul>

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	Implementation Act – Balance of Payments Certificate (July 1996) has been removed in its entirety
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**Section L – Instructions, Conditions, and Notices to Offerors:**

The following content changes were made to Section L:

Section	Content Changes
Section L 2 Clauses and Provisions	<ul style="list-style-type: none"> <li>L 2.6 AMS 3.2.2.7-8 Disclosure Teaming Arrangements (April 2008) added in full text.</li> </ul>
Section L.10.1.1 Proposal Introduction	<ol style="list-style-type: none"> <li><b>Language in 3<sup>rd</sup> bullet preceding paragraph 1 changed from:</b> <ul style="list-style-type: none"> <li>Other statements required by the SIR / Request for Proposal (RFP)</li> </ul> <b>Language in 3<sup>rd</sup> bullet after paragraph 1 changed to:</b> <ul style="list-style-type: none"> <li>Other required documents by the SIR / Request for Proposal (RFP)</li> </ul> </li> <li>Bullet #4 Acronym list and compliance matrix (with no evaluated material) has been removed in its entirety from SIR</li> </ol>
Section L 10.3 Volume I - <b>Proposal Volumes Requirements</b>	<p>Language changed from:</p> <ul style="list-style-type: none"> <li>Executive Summary</li> </ul> <p>Language changed To:</p> <ul style="list-style-type: none"> <li>Proposal Introduction</li> </ul>
Section L.10.3 Volume I – <b>Proposal Volumes Requirements - Other Required Documents</b>	<ul style="list-style-type: none"> <li>Number of Paper Copies for Signed SF30/Amendments changed from: Original plus 2 copies to: <b>one Original</b></li> <li>Number of Paper Copies for Business Declaration form changed from: Original plus 4 copies to: <b>one Original</b></li> <li>Number of Paper Copies for Section K changed from: Original plus 4 copies to: <b>one Original</b></li> <li>Number of Paper Copies for copy of GSA Federal Supply Schedule (FSS) 70contract changed from: Original plus 4 copies to: <b>one Original</b></li> </ul>
Section L.10.3 Volume I – <b>Proposal Volumes Requirements - Factor 3</b>	<ul style="list-style-type: none"> <li>Sub-Factor 1 titled changed from “Relevance” to “Past Performance”</li> <li>Sub-Factor 2 titled changed from “Successful Past Performance” to “Relevant Experience”</li> <li>Number of paper copies changed from: Original to: Original plus 4 copies</li> </ul>
Section L.10.3 Volume II – <b>Price</b>	<ul style="list-style-type: none"> <li>Number of paper copies changed from: Original plus 2 copies to Original plus 4 copies</li> </ul>

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<b>Proposal</b>	
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**B** Please see the following attachments:

- Attachment 1: Questions and Answers
- Attachment 2: revised Section B
- Attachment 3: revised Section F
- Attachment 4: revised Section J Attachment IX – Pricing Spreadsheet
- Attachment 5: Section J Attachment XII Business Declaration form
- Attachment 6: revised Section K
- Attachment 7: revised Section L